



مدارس اكسفورد
OXFORD SCHOOLS

شركة المعهد الوطني للعلوم الهندسية والإدارة
The National Institute for Engineering & Managerial Science Co.



General Rules and Instructions for our Students



Oxford Schools

Dear Parents
Happy School New Year

General Rules and Instructions for our Students

1. On the first day of school, students eligible for the bus service have to be registered by the transportation office and they will be asked to provide all information needed for the bus service.
2. During the first week of the semester the first round buses will leave school at 12:00 noon and the second round buses will leave at 2:35 p.m.
3. After the first week and for the next of the school year, the first round buses will leave at 1:00 p.m. and the second round buses will leave at 2:35 p.m.
 - Except Thursdays the first round buses will leave at 12:00 p.m. and the second round buses will leave at 1:40 p.m.
 - A. First round is for:
 - K.G. students.
 - Primary (grades 1-3).
 - International (grades 1-6).
 - Special needs section.
 - International Section (grades 11-12).
 - B. Second round is for:
 - National School (grades 4-10).
 - International School (grades 7-10).
 - C. National grade (11-12) as schedule.
4. School Morning Assembly starts at 8:00 a.m. and the first class begins at 8:15 a.m.
5. Students not wearing the school's uniform will not be allowed into the school's campus.
6. Students must obey school rules all the time. In case of breaking any rule the school will take immediate disciplinary action.
7. Tardy students are not allowed into classes without a pass.
8. Food and beverage from outside the school are prohibited.
9. Cellular phones (mobiles) are banned. If a student is caught with a cell phone it will be confiscated until the end of the school year. In case of necessity the student can contact his/her parents through the principal's office.
10. Students are not permitted to leave the school grounds before the end of the school day. In case of emergency a student may leave the school grounds during school hours upon approval of the School principal.
11. Parents are not permitted to enter the classrooms. If necessary. Please contact the principal or the head of the section.

 مدارس أكسفورد OXFORD SCHOOLS شركة التعليم والتدريب المتخصصين والأكاديمية The National Institute for Engineering & Management Science Co.	General Rules and Instructions for our Students	20/8/2016 Last Modified	GRIS010
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12. Parents are not allowed to take the students from their classes, bus and from the school yard without a written approval from the principal or head of the section.
13. Parents are not allowed to enter teacher's room for any reason If necessary, please contact the principal or head of the section after 1 pm.
14. No student will be permitted to board a bus other than the one to which the student is assigned.
15. Students are not permitted to stay in the school grounds after their round leaving time. Parents have to pick up their children immediately after school.
16. Gate 1(Highway entrance) is allocated for the entry of the National School girls and the coeducational National School students (1-6). Gate 2 at back of the school's campus is allocated for the entry of the students of the Boys National School (7-12) and the International School students.

❖ To ensure the safety of your child/ children, please observe the aforesaid rules.