



THE INTERNATIONAL
SECTION
PARENT-STUDENT BOOKLET
2022

A learning Journey of Excellence

To enrich our community with responsible, highly educated,
honest, and confident citizens that positively impact the
community in their everyday life situations.

Oxford Schools' Philosophy, Vision and Mission

Oxford Schools' philosophy is aligned with its vision and mission statements. It is the journey that has started more than 20 years. We do believe that this learning journey has been a journey of excellence. Our school data, students internal and external score results and feedback from all stakeholders have shown a continuous positive progress. This has been achieved by the great efforts, impressive commitment and devotion from our teachers and school staff members. Therefore, our school vision summarizes this journey.

“A learning Journey of Excellence”

Our school mission is an action plan. It does meet all learners needs and expectations.

"To enrich our community with responsible, highly educated, honest, and confident citizens that positively impact the community in their everyday life situations."

Here, at Oxford Schools, our top priorities are learning and building students' character. We are part of this world; we are all earth citizens. Building responsible, highly educated, honest and confident citizens is part of our commitment, responsibility and goal. Without any doubt, a variety of school and classroom activities can confidently lead and assist. Learners enhance life skills and knowledge such as; critical thinking, classroom presentation, robotics classes and modern language classes. These are drafted, organized and implemented by well-experienced staff members and teachers. Their continuous professional training seminars have transformed what have been learnt on paper to action plans. Critical thinking skills can assist in shaping learners' way of thinking. You don't take things as they are. Social and religion classes and activities can reshape learners' soul and hearts. Humanity, caring and sharing win at the end. Being a human is by birth, to be a good citizen is by what you learn and how much you care.

International School:

Oxford School, here in Jordan, are considered the pioneer in adopting international programs. The International Section has been established and offered international programs more than 20 years ago. The International Section KG-12 is proudly accredited by a variety of locally and international educational institutions. We are locally accredited by The Jordanian Ministry of Education implementing the mandatory Jordan national stream subjects. We do honor two of the most elite demanded international programs worldwide; the American and the British programs. Our American Program is officially recognized and accredited by two major international educational institutions; AdvancED “Cognia” and Accreditation International. We are fully recognized and certified by Amideast- Amman, ACT- USA and The College Board-USA. We are officially approved to provide educational American curriculum that are directly related to SAT1, AP courses, ACT1 and ACT Subjects. For furthermore, we are an Official College Board test center. The British Programme is another proudly adopted programme. We are officially recognized and approved by the British Council- Amman. We are also accredited and certified by Pearson Qualification Edexcel, IAL, Oxford AQA, and Cambridge international British educational institution Boards.

What is an American high school diploma (AHSD)?

The American High School Diploma is a certificate awarded to students when they complete high school. Students generally study for the diploma for four years, from the 9th to 12th grade.

What is the American high school diploma called in UK?

In England and Wales, the high school diploma is considered to be at the level of the General Certificate of Secondary Education (GCSE), which is awarded at Year 11 out of 13 school years. The American high school diploma is called advanced Level Exam certificate.

Here, in Jordan, The Jordanian Ministry of education insists that a student must successfully complete 12 school years in order to obtain the high school diploma.

Who is eligible for admissions in the American or British High School Diploma Program?

British Programme starts from grade 9th. Students sit to take their first external exams (IGCSE) at the end of grade 10th. The A-Level exams are held in grades 11th and 12. On the other hand, American Program students start their first exams at the end of second semester grade 10th. A study plan is designed to meet each student needs and expectations. According to the Jordanian Ministry of Education, International program students are required to commit to the same program at least 3 years before completing their high school diploma.

A. American Program:

Here at Oxford Schools, the American Program starts from the KG-Grade 12. We have four school departments/ sections where students can gradually move from one grade to another. We have the Kindergarten KG-KG2, department 1-3, department 4-6, Department 7-9, and department 10-12. All subjects are designed and drafted according to the American Program curriculum theme in The United States of America. In general, this school curriculum is fully aligned with the United States of America Common core, and with State of California specifically. Therefore, all subjects are taught and implemented in English Language. Some Jordanian ministry of Education are mandatory implemented such as; Arabic Language, Islamic Studies and Jordan History. These three subjects have been customized to meet needs, expectation and the level of students in Arabic Language. Customized Arabic Language level subject classes have been designed and implemented. Both Islamic Studies and Jordan History subject classes are drafted and implemented in English Language.

The Equivalency System of the American System:

According to the latest equivalency rules and regulations received from the Jordanian Ministry of Education, there have been major adjustments. First, the College Board- USA has cancelled SAT Subjects external test. We have swiftly moved to find a replacement that can be approved by the Jordanian Ministry of Education and meet students' needs and expectations. We have adopted ACT- USA, ACT1 and ACT Subjects, as a replacement of the SAT Subjects. We have moved further and implemented College Board AP courses. School administration staff members and

subject supervisors have aggressively and professionally committed to assign a group of teachers to obtain and to be internationally certified College Board AP teachers in a very short notice. We do proudly have five professional internationally certified AP course teachers in five major subjects; Math- Calculus, Physics, Biology, Chemistry and Computer Science. We have adopted, drafted, designed and implemented a comprehensive educational AP course subject plan that meets all students' needs and expectations. This plan starts from grade 9th.

Score scale grades vary; ACT 1 and ACT Subjects- USA (American College Testing) are out of 36. ACT1 test covers 3 subject testing themes; English Language, Science and Math, writing section is optional. ACT1 is considered a scientific stream subject test. Meanwhile, ACT Subjects test vary; Math1, Math2, Physics, Biology, Chemistry, English1, English2, and US History. College Board AP (Advanced Placement Test) is out of 5. There are 7 scientific. AP subjects; Computer Science, Environmental Science, Statistics, Biology, Physics, Calculus and Chemistry. There are also more than 20 literary stream AP subjects located at the College Board official website. College Board is still offer SAT1 (Scholastic Aptitude Test) test. Even though, this test is not recognized or accredited in Jordanian universities, but it is still an essential recognized and certified acceptance university test worldwide. The test is out of 1600.

Jordanian American High School Equivalency Certificate Requirements (J.A.H.S.D.E.C)

- The requirements to obtain the J.A.H.S.D.E.C vary in options and choices. First, the student is required to complete successfully 12 years of schooling enrolled in the American Program for at least 3 years. An exception has been granted to the British and IB programs students who have finished grade 10. They can join the American Program starting from grade 11th.

- **The J.A.H.S.D.E.C Options are:**

- 1. Six ACT Subject Tests.**

- Three of these subjects/exams must be scientific including Mathematics 2 to obtain the scientific equivalency:

- 25%: grade 10, 11, and 12 grades.

- 75%: six ACT Subject Tests.

- 2. Four ACT Subject Tests + one AP exam OR Four ACT Subject Tests + ACT1.**

- Three of these subjects/exams must be scientific including Mathematics 2 to obtain the scientific equivalency:

- 25%: grade 10, 11, and 12 grades.

- 50%: four ACT Subject Tests.

- 25%: one AP exam OR ACT.

- 3. Two ACT Subject Tests + two AP exams.**

- Three of these subjects/exams must be scientific including Mathematics 2 to obtain the scientific equivalency:

- 25%: grade 10, 11, and 12 grades.

- 25%: two ACT Subject Tests.

- 50%: two AP exams.

- 4. Three AP exams.**

- Two of these exams must be scientific to obtain the scientific equivalency:

- 25%: grade 10, 11, and 12 grades.

- 75%: three AP exams.

- 5. Two AP exams + ACT1.**

- The AP exams, in this case, must be both scientific to obtain the scientific equivalency:

- 25%: grade 10, 11, and 12 grades.

- 50%: two AP exams.

- 25%: ACT.

- 6. Two ACT Subject Tests + one AP exam + ACT1.**

- Three of these subjects/exams must be scientific including Mathematics 2 to obtain the scientific equivalency:

- 25%: grade 10, 11, and 12 grades.

- 25%: two ACT Subject Tests.

- 25%: one AP exam.

- 25%: ACT.

NOTE: if a student is not willing to consider grades 10, 11, and 12 in the equivalency, he/she can substitute them with any external exam with the same weight (two ACT Subject Tests, one AP exam, or ACT1).

The following subjects are optional (literary) alternatives for the aforementioned ACT Subject Tests:

- **Islamic Education, Jordan History, and Arabic (MOE)**
- **Arabic Language GCE (A-Level)**
- **Arabic Language A (IB)**

NOTE: AP Art exams, including AP Drawing, is equivalent to 1 ACT Subject Test (not two) except for the students who have taken it in grade 11 (2019/2020).

B. The British Programme:

The British Programme has been adopted for more than 20 years. International program students have the choice and option to choose their international academic program; American and British program starting from grade 9th. The British Programme curriculum consists of two major levels; O Level IGCSE level and A Level. Cambridge International curriculum textbooks and exam theme are taught as the primary recourse for the O Level IGCSE level subjects. Prime IGCSE taught subjects are; English Language, Arabic Language, Physics, Chemistry, Biology, Math and Computer Science (AS and A2 Levels). The A Level curriculum textbooks and exam theme are Pearson Edexcel IAL. Prime A Level taught subjects are; Math, Biology, Chemistry, Physics and Arabic Language. The British Programme journey starts by preparing students for their O Level IGCSE external exams for month of May-June test session. Cambridge International exams are scheduled twice per scholastic year. A Level Edexcel exam are scheduled three times per scholastic year.

To achieve the Jordanian British high school equivalency certificate

According to the latest received from the Jordanian Ministry of Education, students are required to complete successfully 12 academic years of schooling. The last three years

are in the same program. The rules and regulations in order to obtain the Jordanian British high school equivalency certificate are as follow:

Student must have passed at least two subjects at the Advanced Level (A-Level). Students are required to pass two full A Level subjects or a full A Level subject in addition to two AS subjects. The A Level subjects offered are; Math, Chemistry, Physics, Biology, Arabic Language and Computer Science. A Level subject external tests are scheduled to start from grade 11 and through grade 12. In addition to six subjects at the Ordinary Level (O-Level) IGCSE that are scheduled starting from grade 9th. O Level and IGCSE external exams are scheduled at the end of grade 10th. Subjects offered are Arabic Language, Math, Physics, Biology, English Language, Chemistry and Computer Science. Passing score grades are ranged between A-E in the A-levels and A-D in the O-Levels IGCSE. In addition to A-levels and O-levels offered subjects, students graduating from Jordanian schools must pass Arabic Language, Islamic Studies, and Jordan History as school required subject in order to obtain the high school diploma. Students graduating from schools outside Jordan must provide an official letter from the British Council- Amman of their grade passing completion.

Equivalency in the Scientific Stream is as follows:

The requirements to obtain the **scientific stream** equivalency are as follow:

* Six passes in O-level/IGCSE/GCSE exams including:

- Two passes in exams of the sciences
- One pass in Arabic and other subjects are optional (Scientific or Literary)

* Two passes in A-level

- one full A-level in mathematics or in physics or both
- the other A-level may be a full A-Level in science subject or two AS's in two Science subjects.

Equivalency in the Literary Stream requirement are as follow:

The requirements to obtain the scientific stream equivalency are as follow:

* Six passes in O-level/IGCSE/GCSE exams including:

- 2 sciences

* Two passes in A-level

- one full A-level must be in Arabic Language

- the other A-level may be:
- two AS's in any two literary subjects or
- one AS in a literary subject and one AS in a scientific subject.

A student is allowed to repeat the equivalency in order to improve their score gradings. Rules and regulations may vary and updated. Therefore, it is required to contact the Ministry of Education- The Testing and Equivalency office.

School Facilities

Oxford Schools facilities vary to meet students' needs and expectations. We do believe that the extracurricular activities do assist directly and indirectly in the learning journey. The list of school facilities is as follows:

1- Sports Facilities and Gymnasium:

- 2 indoor and 2 outdoor basketball courts.
- Indoor courts are be used as volleyball and tennis courts.
- 5 outdoor and 3 indoor Soccer Fields volley ball field
- 1 climbing wall.
- 1 indoor swimming pool.

2- Educational and Labs Facilities:

▪ Learning Center

- It has multi resources available to all learners.
- It has 7 connected internet computers that are designed and equipped to meet students' needs and expectations.

▪ Computer Labs

- There are two computer labs.
- Each holds up to 35 users at the same time.
- They are also internet connected well-equipped computer labs.
- There is one AV room.
- It is designed to hold section meetings.
- It is also internet connected room.

▪ Science Labs

There is one huge multi served purpose science lab. It is fully designed for biology, chemistry and physics labs. Its heart is the "Preparation Room". Students as well as teachers do enjoy professional experiments. We do proudly emphasize high standards of education for our students based on practical learning. Science teachings involve both theoretical and practical aspects; students learn in the classroom what is already learned in science and in the laboratory facilities. Some experiments are done virtually. It is due to safety measures and affordability.

▪ STEM Labs

We designed and implemented robotics lab and classes due to the high demand of high technology skills and knowledge. Robotics courses cover multiple science, linear math and technology disciplines including machine learning, artificial intelligence, data science, design and engineering and much more of fun and group working. The robotics folder has many interesting things to read and see.

▪ Information Resources & Technology Equipment

Some learning classrooms are provided with smart boards, especially science subject classes. There are 3 teachers' rooms that have internet access. All other staff members offices have internet access. They provide and assist staff members and teachers with any need.

International Program Coordination & Student Counseling:

Each duty and responsibility have certain tasks in order to be successfully accomplished. The Jordanian Ministry of Education, The Private Sector, is the official responsible authority for setting the rules and regulation concerning both international programs; The American and The British Programs. It is the official place where the high school international diploma certificate equivalency requirements start and end. Students are required to obtain and pass certain number of external tests in order to attend local and abroad universities. Announcing official received information does require classroom visits and portal announcements. Each new official update information requires fully explanation. High school students starting from grades 9-12 have a scheduled class visits in which the department coordinator and counselor explains the latest updates and discusses program study plan, test subject options and choices. He also explains university career majors' options and choices. The majority of students join the American Program. Therefore, we have contacted The College Board- USA to become a certified test center. The first College

Board test was held in October 2020. This step has been highly appraised by students, teachers and parent. It has provided a safe and comfortable place for our students as well as for other neighboring schools. We are moving forward cautiously and slowly but surely.

Our mutual relationship with Amideast exceeds being a College Board certified College Board test center, it does go further, American students rely on the Amideast to officially stamp for their external College Board scores. This procedure is an essential step for student in order to submit their university application locally and internationally. The coordination department works closely with students as well as with parents in customizing and drafting study plans that suits their needs and expectations. Both international programs students; American and British, need to comply by passing certain number of external exams. It is required in order to obtain "A Jordanian High School Equivalency Certificate." It is their pass and passport to attend universities locally and internationally. Their total final GPA decides their university academic major. The coordination department carries out completing students Jordanian high school equivalency certificate paperwork.

The department operation cycle consists of essential key words; Awareness, Classroom visits and Follow up. School coordination department coordinator and counselor, with the cooperation with the high school department head, has scheduled classroom visits. The targeted grades are 9th-12. They are scheduled in month of October every year. During classroom visits, new updates are announced, the latest information received from the Jordanian Ministry of Education and educational institutions; College Board, Edexcel and Cambridge. Both exam options and choices are fully explained and discussed. Some students do prefer to express and to discuss their study plans privately. Therefore, the coordination department office is widely open. Parents are welcomed to discuss and share their thoughts and ideas about their children's progress and study plan. Parents' meetings are held monthly per semester after each month exams. School coordinator and counselor share and advise students and parents regarding their internal and external test scores. Modifying and updating students study plans are advised and recommended aligned with students score results. In few cases, it can lead to change study international program or modify some external subject selected.

Section teachers are our backbone. We do highly appreciate and recognize their hard work and their commitment to excellence of education. The school coordinator has excellent channels of communication with our teachers. The new international program updates circulation allows teachers to set their educational plans and goals professionally. This leads to accurate educational material delivered to students. School coordinator duty as a mediator between teachers and students' parents guarantees positive atmosphere and score results. Especially, with the latest news of College Board SAT Subjects tests cancellation. The replacements are ACT Subjects and AP subjects. AP training courses have been organized and held for five major subjects.

School coordination and counseling department has clear and directed channels of communication with parents. Parents are welcomed during school hours. Some, due to their family and work commitments, prefer phone calls and WhatsApp messages. We do believe that the contact and delivering the right accurate message are very important ways of communication; either face to face or through other channels of communications. Especially, during this pandemic crisis, precautions is the main issue. Students' services and counseling vary. Career counseling and program planning and coordination are the major coordination concern. Students as well parent need a trustworthy source to deliver and support students and parents needs and expectations.

The International Program Coordination and Education career Counseling has set its goals to assist students, parents, teachers and staff members to meet their needs and standards. We do wish all best of luck.