



International Programs Department of Coordination

Jordan High School American Diploma Equivalency Certificate Rules & Procedures

Dear Students,

First, we would like to congratulate you wishing you all a brighter future.

It is essential to obtain Jordan High School Diploma Equivalency certificate in order to submit your applications to Jordanian universities (Public & Private). It is also essential if you have decided to study abroad and later on you had an employment opportunity in Jordan.

Therefore, this school document has been prepared to assist you step by step on how and what to do;

Step Number	Required Document	Procedure	Note
1	<ul style="list-style-type: none"> High school Diploma Grades 10th, 11th and 12 school final year reports (4 copies preferred) 	Officially stamped - Jordan Ministry of Education- The Private Sector office- Jabal Al Hussain (Previously Amman Community College)	Phone Number: 06-462-9116 06-560-7181 www.moe.gov.jo
2	<p>Print out copy of your passing SAT or ACT Subjects scores (SAT Subjects 450 and above) ACT Subjects 16 and above) (AP score(s) if any has been taken. AP 2 and above. student College Board Username & Password. ***Start as soon as you receive your completed passing scores.</p>	Submit documents, Step1 + 2 to Amideast office DO NOT WAIT TILL IAL ARABIC Language, MINISTRY OF EDUCATION SUBJECTS SCORES RELEASES	Amideast Office Phone Number: 06-592-9994 www.amideast.org/jordan
3	<p>A print out certified copy of the British Programme- Arabic A Level exam- statement of result (If the exam has been taken)</p>	An official exam result document is available at school's coordination office.	British Council- Amman Phone Number: 06-463-6147 www.britishcouncil.jo



4	Print out copy of Ministry of Education exam result(s) – Arabic Language- Religion “Islamic Studies”- Jordan History (If any has been taken)	Officially stamped exam results are available at the school’s administration office.	M of E Phone Number: 06- 462-4816 www.moe.gov.jo Oxford Schools Phone Number 06-515-4199
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5	All documents step 1-4 (Steps vary according to exams taken)	Bring all official document to school’s coordination office. Fill the equivalency form. Bring between 10-12 post stamps (60 piastres) A copy of your ID or passport. Equivalency fees of 50 jds	An official High School Equivalency Diploma certificate will be available at the school’s coordination office.
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- SAT 1 is not recognized by M of E as part of the American high school diploma equivalency certificate.
- SAT 1 is considered an essential acceptance university exam worldwide (In most countries). Exam total score acceptance vary.
- For admitting Jordanian universities- Public “Governmental”, check Ministry of Higher education and Scientific Research website- Unified Admission unit- at <http://www.admhec.gov.jo/> regarding acceptance procedures, rules and conditions.
- For admitting Private Jordanian universities acceptance procedures, rules and conditions vary.
 - For further assistance please, don’t hesitate to contact Mr. Usamah Esah at uesah@oxfordschools.edu.jo or you can reach him at phone number 079-783-3639

Best of Luck!