



School Instructions and Rules for the Scholastic year 2019-2020

Dear Parents,

Please, read and comply with our school instructions and rules for the academic year 2019-2020 . The new scholastic year 2019-2020 starts **September 1, 2019**. These instructions and rules have been designed and implemented to guarantee students safety first and to ensure a successful and prosper scholastic year.

Rule 1: Morning Attendance

- School morning assembly starts at 7:45 am.
- Students who are reported late (Attend school after 8:00am) are required to obtain written class entry permission from their head of department (Parent must be present).
- First period begins at 8:00am.

Rule 2: School Transportation Rounds Schedule

- **Round One:**
 - From 1/9/2019 to 5/9/2019 K.G Grades, Learning Resources Section and 1-3 National and International Section , School buses depart at 12.00 p.m .
 - From Sunday 9/9/2019 to end of school year(K.G grades, Learning Resources Section 1-3 National and International Section School buses depart at 12.45 p.m.
- **Round Two:**
 - Grades 4-6 National Section, Grades 7-10 National and International Sections depart at 2:40 pm., other grades departure depend on students' daily schedule last period timing.

Rule 3: Books and Uniform.

- Students should have bought by Sunday 01/09/2019 purchase school textbooks and uniforms.

Rule 4: Parents are required to:

- Obtain a pre- approval appointment prior to their school visit.
- Parents are prohibited to enter classrooms.
- Parents are prohibited to be present at school bus yards regardless the circumstance.
- Cell phones are prohibited on school premises. Students can call their parents using school department phone line. Head of department approval is a must.
- Parents are required to read, comprehend and comply with Jordan Ministry of Education student disciplinary rules and regulations. They have to explain and ensure student commitment.
- Parents are required to attend school parent-teacher annual meetings. These meetings are essential to guarantee students success.

You will be notified by any changes and updates during the academic school year 2019-2020 through school administration staff, head of departments and on our school website.

Your full cooperation are required and highly appreciated.