## Safety Rules for the Preparation Room

- 1. Do not perform unauthorized experiments.
- 2. You must wear lab coat, safety goggles, protective gloves and a surgical mask before performing the experiment.
- 3. Tie back long hair.
- 4. Do not wear contact lenses.
- 5. Wear shoes that completely cover the feet. Sandals, open-toed shoes are not permitted.
- 6. Eating, smoking and drinking are not allowed in the preparation room.
- 7. Be aware of exits Locations, fire extinguishers, fire blankets safety shower, eye wash, first aid box and emergency phone numbers.
- 8. Don't touch, don't smell, and don't taste any chemical materials.
- 9. Mouth suction is never used to fill a pipette.
- 10. Keep solutions capped when not in use.
- 11. Read the safety data on the chemicals you will use so that you know.
- 12. What to do in case of a spill or emergency.
- 13. Never pour water into concentrated acid.
- 14. Dispose of all chemical waste properly. Never mix chemicals in sink drains.
- 15. Keep hands away from your face, eyes, mouth, and body while using chemicals or lab equipment.
- 16. Wash your hands with soap and water after performing all experiments.
- 17. Never return unused chemicals to their original container.
- 18. Clean your work area frequently.
- 19. Pay attention and stay alert to what you are doing at all times.
- 20. Make sure that all chemicals are labeled properly and read these labels before using any material to make sure that you understand hazards and precautions.

- 21. Store all materials properly, separate incompatibles, and store in dry, cool areas.
- 22. Do not store acids and alkalis together.
- 23. Do not store strongly oxidizing substances together with oxidizing substances.
- 24. Chemicals must normally be stored in their original packaging. If you need smaller amounts of a chemical, the new packaging must be suitable for the substance. Labeling must be in accordance with the original packaging.
- 25. Learn about emergency procedures and equipment. Understanding emergency procedures means knowing evacuation procedures, emergency reporting procedures, and procedures for dealing with fires and spills.