



The International Section

The International Programs Department of Coordination

International High School Diploma Equivalency Required Documents & Procedures

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Educational Program | College Board | Cambridge international Examination | Edexcel&IAL Examinations | Ministry of EducationM of E | School Certificate | Note |
| The American Program | A copy of student score report“College Board Student Score Page”  |  | A certified copy of Statement of passing results- A- Level Advanced Arabic Edexcel  | A certified copy of passing M of E selected subject testsArabic Language- General Education- Islamic Studies  | Grades 10th, 11th  12th and high school diploma“Final School Reports” | 3 certified copies are preferred per each document  |
| The British Programme |  | An official certified copy of results- O-Level Exams“ Five Subjects” | An official certified copy of passing Classical Arabic Exam |  | Grades 10th, 11th  12th and high school diploma ”Final School Reports” | 3 certified copies are preferred per each document  |

Official documents and copies should be officially stamped as follow:

1. School certificates” Final School Reports” should be officially stamped by the school and M of E/ The Private Sector Office- Jabal Al Hussian near Al Ma’munia circle.
2. Student College Board score copy should be officially stamped by the school administrative office.
3. M of E exam results should be stamped by M of E- The Private Sector Office- Jabal Al Hussian- Al Ma’munia Circle.
4. Cambridge, Edexcel and IAL exam statement of results should be stamped by The British Council-Amman- Jabal Amman First Circle Phone # 06- 4636147
5. All official stamped documents should be submitted to The Amideast-Amman (American Program) Phone No#06-592-9994….British Programme documents submitted directly to The High School Diploma Equivalency Office
6. Finally, the official released document from the Amideast-Amman (American Program) should be submitted to The High School Diploma Equivalency Office – Al-Abdali Area- A separate building from The Ministry of Education-Amman Phone No# 06-4624816.
7. An International High School Diploma Certificate will be issued within 3-7 working days.
8. Personal identification and processing fees are required.
9. American and British program students can apply online to admit to Jordanian universities (Governmental “Public” Universities) on The Higher Board of Education/ university admission website using their predicted total score average if the official high school equivalency certificate has not been issued yet. A copy of the high school equivalency diploma will be requested to be submitted later. Private universities acceptance procedures vary.

Good Luck!

International Programs Department Coordinator

Mr. Usamah Esah

Phone No# 079-783-3639 uesah@oxfordschools.edu.jo